



North Carolina Department of Health and Human Services
Division of Public Health • Administrative, Local and Community Support Section
1916 Mail Service Center • Raleigh, North Carolina 27699-1916
Tel 919-707-5130 • Fax 919-870-4833

Beverly Eaves Perdue, Governor

Lanier M. Cansler, Secretary

**OTHER SERVICES (OS) PROGRAM CODE
APPLICATION FORM**

Qualification:

The qualifications for the use of the Other Services (OS) program code includes the following:

1. The Health Department must maintain an Other Services or a General Clinic on their monthly time reports.
2. Only services performed and time entered under the Other Services or a General Clinic program on monthly time report can be entered into HSIS using the Other Services (OS) program code.

Justification:

Please include a justification for the use of the Other Services (OS) program code (explain why these codes must be entered under OS program code instead of another appropriate program code for appropriate statistical data reporting.)

Services:

Please list the specific service types that will be entered using the OS program code.

Requesting Health Department Name: _____

Health Director Signature _____ Date _____

Health Department Finance Officer Signature _____ Date _____

Health Department Nurse Director Signature _____ Date _____

Submit to: Joy F. Reed, EdD, RN, Head, Local Technical Assistance and Training Branch
1916 Mail Service Center, Raleigh, NC 27699-1916
or FAX to: (919) 870-4833